

How to Register for BLS Skills Session:

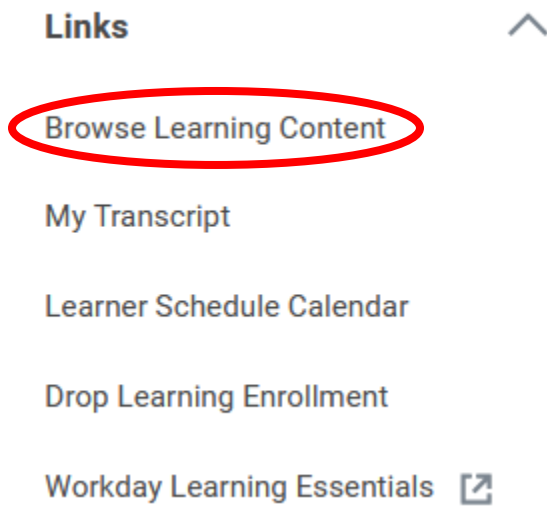
Appointment Session (Part 2)

Workday

1. Log into Workday
2. Go to the Learning App



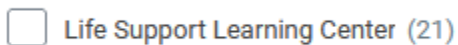
3. On the Left Hand Side of the Screen, click on “Browse Learning Content” – located under Link.



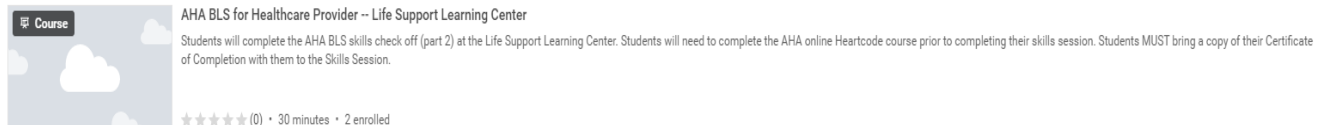
4. Click on “Topic” in the left tool bar and click on **More** for additional options.



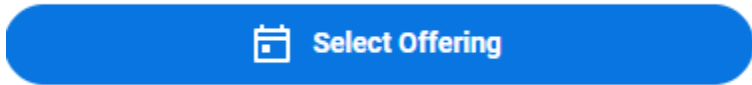
5. Select “Life Support Learning Center”



6. Click on “AHA BLS for Healthcare Provider – Life Support Learning Center”



7. Click “Select Offering” on the right side of the web page



8. View the Offerings

Offerings 27 items

Order	Select Offering	Start Date	End Date	Location	Instructor	Seats Available	Waitlist Available	Status
1	<input type="checkbox"/>	03/29/2021 11:00 AM GMT-05:00 Eastern Time (New York)	03/29/2021 11:30 AM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open
2	<input type="checkbox"/>	03/29/2021 11:30 AM GMT-05:00 Eastern Time (New York)	03/29/2021 12:00 PM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open
3	<input type="checkbox"/>	03/29/2021 12:00 PM GMT-05:00 Eastern Time (New York)	03/29/2021 12:30 PM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open
4	<input type="checkbox"/>	03/29/2021 12:30 PM GMT-05:00 Eastern Time (New York)	03/29/2021 01:00 PM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open
5	<input type="checkbox"/>	03/29/2021 01:00 PM GMT-05:00 Eastern Time (New York)	03/29/2021 01:30 PM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open
6	<input type="checkbox"/>	03/29/2021 01:30 PM GMT-05:00 Eastern Time (New York)	03/29/2021 02:00 PM GMT-05:00 Eastern Time (New York)	JEFFERSON PARK MEDICAL OFFICE BUILDING	Jose Larraburu	2 out of 2	No	Open

9. You can scroll through all of the dates or filter by date and location.

a. If you wish to filter by date, click on the box that says Start Date and add the date to the search field.

Offerings 41 items

Order	Select Offering	Start Date	End Date	Location	Instructor	Seats Available	Waitlist Available	Status
30	<input type="checkbox"/>				Jose Larraburu	2 out of 2	No	Open
31	<input type="checkbox"/>				Jose Larraburu	2 out of 2	No	Open
32	<input type="checkbox"/>				Jose Larraburu	2 out of 2	No	Open
33	<input type="checkbox"/>				Jose Larraburu	2 out of 2	No	Open
34	<input type="checkbox"/>				Jose Larraburu	2 out of 2	No	Open
35	<input type="checkbox"/>	GMT-05:00 Eastern Time (New York)	GMT-05:00 Eastern Time (New York)	HOSPITAL	Jose Larraburu	2 out of 2	No	Open
36	<input type="checkbox"/>	02/18/2021 09:00 AM GMT-05:00 Eastern Time (New York)	02/18/2021 09:30 AM GMT-05:00 Eastern Time (New York)	NON-UVA LOCATION	Jose Larraburu	2 out of 2	No	Open
37	<input type="checkbox"/>	02/18/2021 09:30 AM	02/18/2021 10:00 AM	NON-UVA LOCATION	Jose Larraburu	2 out of 2	No	Open

Filter overlay details:

- Sort Ascending / Sort Descending
- Filter Condition: is on
- Value: MM/DD/YYYY, --:--:-- AM, select one
- Filter button

10. Select the offering you wish to register for.

11. Click Ok.

12. Review your selection. Double check the date, time and location that you are registering for.

AHA BLS for Healthcare Provider – Remote Site

Tue, Feb 16, 2021, 10:30 AM Eastern Time (New York) - 11:00 AM Eastern Time (New York)

Location NORTHRIDGE BUILDING

BLS Skills Sessions (Part 2) that are completed at the UVA Remote Site locations. The AHA BLS Heartcode online course (Part 1) must be completed prior to the skills session.

Lessons 1 item

Lesson	Type	Date	Instructor	Location	Address
AHA BLS for Healthcare Provider – Remote Site	Instructor Led / Classroom Training	Tue, Feb 16, 10:30 AM - 11:00 AM Eastern Time (New York)	Jose Larraburu	Northridge	2955 Ivy Road Charlottesville, VA

13. Click Submit.

14. Click Done.